

## **On-Call School Crossing Guard - Ottawa North West (Woodroffe, Wellington, Centre)**

### **Salary**

Starting at \$20.14/shift

A \$30.00 per diem daily to hold availability in order to accept any AM **and** PM shifts that need coverage Monday to Friday.

### **Shifts and Hours**

Shifts range from 40 minutes to 2 hours

On-Call School Crossing Guards must be **available to work morning and afternoon Monday to Friday** from 7:30am to 9:30am and 2:30pm to 4:30pm during school bell times.

Operational School Year (August to June)

### **Area of Work**

OSC is currently looking to hire an On Call School Crossing Guard to cover the areas of Bayshore, Bell's Corners, Queensway Terrace South, Westboro, Wellington West, Carlington, Centrepointe and Meadowlands/Fisher Glen. See the "Zone 3" coverage map here: [Ottawa Crossing Guard Map - Google My Maps](#)

### **Purpose**

School Crossing Guards are responsible for ensuring that both children and adults pass safely through their assigned crossings, according to applicable safety standards and regulations.

### **Duties and Responsibilities**

- Direct or escort pedestrians across the street, stopping traffic as necessary.
- Maintain focus and avoid disruptions while escorting students and pedestrians across the street.
- Communicate traffic, crossing rules, and other information to students and adults.
- Report unsafe student behaviour to school officials.
- Inspect your intersection daily and report any unsafe conditions to the Ottawa Safety Council and/or the City of Ottawa.
- Monitor traffic flow to locate safe gaps through which pedestrians can cross.
- Be aware of emergency vehicles approaching the area and ensure that they have priority over vehicular and pedestrian traffic.
- Record license plates of dangerous motorists and report to appropriate officials.
- Comply with all safety requirements and wear all required equipment (provided).
- Always maintain a calm and professional demeanor.

### **About The Ottawa Safety Council**

The Ottawa Safety Council (OSC) is a local non-profit organization since 1957 that delivers best-in-class road safety services, education, training, and awareness to guide communities towards safer roads, no matter how travelled.

### **Diversity, Inclusion and Equal Employment Opportunity**

The OSC is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness that reflects the diversity of the residents that we serve. We encourage candidates of diverse backgrounds and abilities to apply. Accommodations are available on request for candidates taking part in all aspects of the selection process.

## **Mission, Vision and Values**

The mission of the OSC is to deliver best-in-class road safe services, education, training and awareness throughout our communities. The vision of the OSC is to guide communities towards safe roads, no matter how travelled. The OSC's values are rooted in:

- Integrity, honesty and professionalism
- Sustainable programs and organizational goals that promotes wellness and safety.
- Road safety through prevention and education
- Collaboration and empowerment through community engagement

## **Job requirements**

### **Core Competencies**

- Customer Focus
- Communication
- Physical Stamina, Mental Alertness
- Ability to Cope with Stress
- Problem Solving
- Accountability and Dependability
- Ethics and Integrity

### **Position Requirements**

- **Smart Phone with access to a data plan is mandatory.**
- **Valid Ontario Driver's License and access to a vehicle is mandatory.**
- Valid Standard First Aid with CPR C certification is an asset.
- Availability to work Monday to Friday (all AM and PM shifts 7:30am to 9:30am and 2:30pm to 4:30pm).
- **Required to accept shifts when called during your scheduled on-call window - Monday to Friday (all AM and PM shifts).**
- Availability to work at all intersections identified in your indicated zone/teams/neighborhoods (Total of 6 Zones with 1 On call per Zone)
- Police Records Check (PRC) with the **Vulnerable Sector** – PRC can be completed during the application process. Costs associated with the PRC will be reimbursed by the OSC after three (3) months of employment. Employment offer is conditional upon review of a valid and clean PRC.
- Effective communications (verbal and listening) skills in English.
- Ability to interact and cooperate with people of diverse ages, identities, and backgrounds.
- Ability to work independently and complete daily activities according to a work schedule.
- Confirmation of physical health from a licensed physician may be required. Reference to full manual dexterity and multilimbed coordination essential. Due to the requirements of the position, accommodations due to health may be limited.

### **Working Conditions and Physical Capacity Requirements**

- Ability to walk briskly, move repeatedly in and out of the intersection, and stand for up to 2 hours.
- Stand and maintain alertness for the entirety of scheduled shifts.
- Ability to hold a 5-lb Stop Sign Paddle above shoulder height for extended periods of time.
- 20/20 Vision (with or without corrective lenses) along with adequate depth and peripheral perception
- Accountable to work in all environmental conditions. Environmental conditions may include but are not limited to snowstorms, freezing rain, cold temperatures, rain, heat waves, humidity, hot temperatures, and dust, etc.
- Ability to dress appropriately for and perform moderate physical labour during **all weather conditions**.
- Hazards associated with high traffic conditions.