

Ottawa Perogies

Part Time Shop Assistant

JOB DESCRIPTION

Ottawa Perogies is seeking a dedicated Shop Assistant to join our team and contribute to our day-to-day operations. The ideal candidate should have conversational proficiency in both English and Ukrainian OR Russian. Prior work experience is not required as we offer comprehensive paid training.

RESPONSIBILITIES:

- Provide exceptional customer service
- Process cash, credit and debit payments efficiently
- Answer phone inquiries professionally
- Monitor and replenish stock inventory
- Collaborate with kitchen staff to assist in food preparation and dish washing
- Maintain a clean and safe working environment

JOB REQUIREMENTS:

- No previous work experience is necessary, as we provide comprehensive training.
- The shop environment requires strong multitasking skills, the ability to prioritize effectively, and the capacity to work both independently and as part of a team.
- Conversational proficiency in English and Ukrainian or Russian is mandatory.

MANDATORY LANGUAGE REQUIREMENTS:

- Conversational proficiency in spoken Russian or Ukrainian **MANDATORY**
- Conversational proficiency in spoken English **MANDATORY**

COMPENSATION:

- Hourly Wage: Starting at \$17.60 per hour + 4% vacation in lieu

APPLICATION:

Send an email to esjobs@ysb.ca and be sure to include the following:

- Your full name
- The name of your YSB Employment Services Case Worker
- The Job Title of the opportunity you are applying to
- A short paragraph on how your skills match the job posting
- An updated resume that is tailored to the job that you are applying to