



Outbound Warehouse Supervisor

Reports To Warehouse Manager

Location Ottawa, ON

Type Salary, Full-Time

Closing Date June 30, 2023

Company Overview

Sysco connects the world to share food and care for one another. Sysco leads from the heart of food and service to deliver the freshest of foods and ideas to restaurants, healthcare and educational facilities, lodging establishments and other customers who prepare meals away from home. Our customers can count on us to deliver on-point products and solutions since only Sysco is the global leader, sitting at the heart of innovation supply, delivery, culinary and more.

With over 57,000 colleagues and a fleet of over 13,000 vehicles, Sysco operates approximately 326 distribution facilities worldwide and serves more than 625,000 customer locations. For fiscal 2022 that ended July 2, 2022, the company generated sales of more than \$68 billion USD.

Sysco, one of Canada's Best Employers 2022, as listed by Forbes, is dedicated to our global corporate social responsibility goals and to creating a diverse and inclusive workplace. We offer our colleagues the opportunity to grow personally and professionally, to contribute to the success of a dynamic organization, and to serve others in a manner that exceeds their expectations.

Sysco is more than just a place to work. Our passion for food and our customers has made us the industry leader. To remain on top, we will continue to think bigger, work harder and never give up. Are you ready to drive success?

For more information, visit www.sysco.ca or follow us @SyscoCanada at facebook.com/SyscoCanada; twitter.com/SyscoCanada or instagram.com/SyscoCanada

For a full list of opportunities, visit www.sysco.ca/careers

Role:

This role is responsible for managing all activities on the night shift with the primary responsibility of managing the selection function utilizing engineered labour standards and ensuring accuracy of all orders picked and on time departures.

Role Responsibilities:

- Support warehouse team members with technology systems (Motorola RF scanners, Zebra printers, tablets and CANVAS)
- Provide ongoing coaching, training and encouragement to all colleagues and support in meeting productivity goals (Engineered Labour Standards)
- Conduct Material Handling Training for colleagues
- Ensure safety compliance in accordance with all company safety programs and industry regulations/legislation.
- Complete daily proactive safety measures warehouse inspections, coach cards, observations and facility audits
- Prepare work schedules including vacations schedules
- Distribute, analyze and work with team members on incentive program
- Monitor and improve overall productivity
- Support and comply with all company policies and procedures
- Manage all aspects of selection, replenishment, assembly of products and loading in a timely manner
- Generate/analyze productivity reports
- Manage/Identify barriers that cause indirect time
- Record indirect (work delays) in SWMS (warehouse management system)
- Assist Warehouse Manager in preparation of annual warehouse budget and monitor budget on a weekly basis
- Develop and implement cost reduction action plans
- Accountable for the accuracy of timecards, approvals and scheduling of direct reports
- Complies with Sysco's Food Safety Policy and procedures to ensure food safety, quality and legality requirements are met.

- Understands that their role is critical in creating a safe organization with minimal environmental impact and the value that brings to the organization.
- Is willing to drive Environmental, Health and Safety performance by acting as an example and holding their team accountable to complying with EHS programs, policies, and requirements.
- Enable, champion, and embrace an inclusive culture
- Perform other duties as assigned.

Qualifications/Skills/Job Requirements:

- Minimum 2 years’ experience in Logistics/Warehouse role
- Preferred 5 Years’ experience in Logistics/Warehouse role
- Preferred warehouse supervisory experience
- High School Diploma required
- Diploma or Degree in Logistics and or Operations preferred
- Knowledge of systems would be considered an asset: SWMS, ADP, Synetellic, CANVAS, Intelex, labour standard system
- Basic proficiency in MS Word, MS Excel

Internal candidates apply via the Career Centre on your HR Portal / ADP Workforce Now.
 External candidates submit cover letter & resume via www.sysco.ca/careers

<i>Our Purpose:</i>	Connecting the world to share food and care for one another
<i>Our Mission:</i>	Delivering success for our customers through industry-leading people, products and solutions
<i>Our Identity:</i>	Together we define our future of foodservice and supply chain

Sysco is committed to Employment Equity. Accommodations during the recruitment process are available upon request for candidates with disabilities.

Here’s a sample of the many benefits Sysco colleagues enjoy:

- Comprehensive Flexible Benefits including Health and Dental, Health Care Spending and Wellness Accounts • Short-Term and Long-Term Disability • Life Insurance • Voluntary Optional Insurance • Parental Leave Plan • Company Pension Plan • Group RRSP & TFSA • Employee and Family Assistance • Stock Purchase Plan • Maple Virtual Care • Unlimited on-line learning • Sysco product discounts • Preferred vendor discounts • Associate Resource Groups

(*benefits may vary based on location or bargaining unit)